



# Ework E-Signing

**Ework E-Signing is an effective service for signing and storing contracts digitally. Through digital handling of contracts, the service minimizes the time- and cost consuming, physical, paperwork. The result is a service that is effective and environmentally friendly.**

Ework E-Signing is provided in collaboration with Comfact AB, through ProSale secure Signing. Their website provides [instructions](#) on how to use the E-Signing tool. The service fulfills the requirements for advanced digital signing; signatures provided through this service are as legally binding as any handwritten signature.

## How it works

The intended signee receives a signature request via email. The message contains a link leading to the contract intended for signing. Identification is required upon accessing the link; an identification-password is provided via SMS. The contract appears after identification is verified and the signee can read through the contract and any attachments.

After examination of the contract, the signee can choose to sign the contract or decline. Should the signee choose to decline, a reason for this can be provided and forwarded to Ework. If the contract is signed, Ework will receive a confirmation that the contract has been approved and can thus sign the contract as well. The definitive and signed contract is ultimately sent to both parties, for storage, via email.

-  **An email is sent to the assignee**
-  **The signee provides identification**
-  **The contract is available**
-  **The signee signs the contract**
-  **Ework signs the contract**
-  **A definite contract is sent to both parties**